

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, August 25, 2022, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 6:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Alan Kilar
 Commissioner Allan Ott
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Allan Ott to approve the minutes of the August 11, 2022, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Alan Kilar asked to add Discussion of the Stipend Paid to County Clerk. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Alan Kilar to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

Public Hearings: None

Public Comment:

Dixie Anderson addressed minutes of the board.

Travis Hopp addressed Short Term Rental violations.

Unfinished Business: None

“New Business”:

Discussion on stipend paid to County Clerk. No action taken.

It was moved by Commissioner Alan Kilar to adopt the County Administrator Job Description. There was discussion. Matter tabled for 30 days. Commissioner Alan Kilar withdrew his motion.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Allan Ott to offer Chris Peterson the Schoolcraft County Emergency Manager Contract position. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Alan Kilar and was seconded by Commissioner Allan Ott to appoint Gary Demers, Jan Jeffcott, and Bonnie Garvin to the Schoolcraft Public Transit Authority Board, term ending September 30, 2025. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Paul Walker to approve Anderson, Tackman, and Company Contract for three-year Annual Auditing Services. There was discussion. Motion tabled. **It was moved** by Commissioner Alan Kilar and was seconded by Commissioner Daniel P. Hoholik to put the Annual Auditing Services out for bids. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the Emergency Manager Contract in the amount of \$14,000 per year. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Alan Kilar to approve the Downtown Development Authority Contract for \$65,000 of ARPA funds, authorize Paul Walker, Board Chair, to sign said document. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Allan Ott to approve the FY 22-23 Secondary Road Patrol Grant Application and authorize Paul Walker, Board Chair, to sign the document. The motion carried by a unanimous aye vote of the Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Alan Kilar: attended Childcare Taskforce Townhall, Schoolcraft Memorial Hospital Board, and CUPPAD meetings.

Commissioner Allan Ott: attended Manistique City Council and Commission on Aging meetings.

Commissioner Troy Bassett: attended Building/Grounds and Airport Committee and Road Commission meetings.

Commissioner Paul Walker: attended Childcare Taskforce Townhall, Audit-Finance Committee, Planning Commission, Schoolcraft Memorial Hospital Board, and Manistique City Council meetings.

Commissioner Daniel P. Hoholik: attended Audit-Finance Committee and Building/Grounds and Airport Committee meetings.

Announcements and Notices: None

Public Comment:

Isaac Swisher addressed Road Commission – road closures.

Donna Swisher addressed Emergency Manager and County Administrator.

Travis Hopp addressed Short-term Rental process.

Dixie Anderson addressed County Administrator and grants.

Gary Demers addressed Planning Commission, Short-term Rental, and Annual Audits.

Commissioner's Comment: None

Communications: None.

At 7:10 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **2613 through 2694**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Allan Ott to approve the budget adjustments numbered **22-143 through 22-197**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 7:13 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Alan Kilar to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 7:14 p.m.



Beth A. Edwards, County Clerk

Approved: 